

No. M-TPT/88/2024-DoTPT-DT
GOVERNMENT OF MANIPUR
DIRECTORATE: TRANSPORT DEPARTMENT

NOTIFICATION
Imphal, the 17th February, 2025

No. M-TPT/88/2024-DoTPT-DT: In pursuance of Secretariat: Transport Department, Government of Manipur letter No. F/No- RWS-503/2/2024-T(MV)-TPT dated 10th February 2025. The following directions are notified for compliance to all the concerned thereof:

1. That, there shall be compulsory enforcement of Section 40 of the MV Act, 1988 that every owner of a motor vehicle shall cause the vehicle to be registered by any registering authority in the State in whose jurisdiction he has the residence or place of business where the vehicle is normally kept.
2. That, the configuration for selecting the RTO Office from the dealer's account, which enables the forwarding of New Vehicle Registration applications to the appropriate RTO office based on the applicant's residential or place of business address, has been successfully implemented in the Vahan application.
3. That, the provision to facilitate the transfer of new registration applications to the correct RTO office, in instances where the dealer has inadvertently submitted the application to an incorrect RTO office, thereby ensuring that the application is processed efficiently and without undue delay is also configured in the system, allowing for seamless re-routing of applications to the appropriate RTO office based on the applicant's residential or place of business address.
4. That, all District Transport Officers are informed to instruct all the Motor Vehicle dealers within their jurisdiction to follow the new workflow/configuration for selecting the correct RTO office based on the applicant's residential or place of business address.
5. All Motor vehicle Dealers must ensure the applicants to provide proof of address or place of business by way of any one of the documents referred to in rule 4 of CMVR, 1989 as follows:
 - i) Aadhaar Card
 - ii) Electoral Roll
 - iii) Life Insurance Policy
 - iv) Passport
 - v) Pay Slip issued by any office of the Central Government or State Government or local body

For proof of place of business, applicant shall submit

- (i) Certificate issued by the SDO or SDC concerned where the place of business is located.
 - (ii) Electricity, Water, Gas or any other Bill (in the business's name)
6. All Motor vehicle Dealers must also ensure that vehicles are registered at the District Transport Offices having jurisdiction over the applicant's address or place of business.
7. All District Transport Officers may de-activate all un-necessary dealers' accounts from VAHAN and create accounts only for those dealers within their respective jurisdiction.
8. Accordingly, all motor vehicle dealers in the State are inform to comply with the above instruction immediately from the date of issue of this notification. Failure to comply shall invite imposition of penal action as per provision of MV Act, 1988 and CMV Rules, 1989.
9. This notification is issued with the approval of the competent authority.

(ST Rithung Anal)

Deputy Director (Transport),
Manipur

Copy to:

- 1) APS to Secretary (Transport), Government of Manipur.
- 2) All DTOs of Manipur – for issuing of necessary directions to all Dealers under their respective jurisdictions.
- 3) All Motor Dealers operating in the State of Manipur – for compliance.
- 4) Notice Boards.