

PROACTIVE DISCLOSURE ON RTI ACT 2005

Department of Transport, Govt. of Manipur

Proactive Disclosure under Section 4(1)(b)(iii) : the procedure followed in the decision making process, including channels of supervision and accountability:

CHANNEL OF SUBMISSION OF FILES:

Sl. No.	Type of Cases	Level of Final Disposal	Channel of Submission
1	Entitlement of furniture and office equipment	HOD	DA/Sr.Acctt/HOO/JDT/HOD/AD
2	Official entitlements (e.g. accommodation, telephones, vehicles, air travel)	HOD/Administrative Department	DA/Sr.Acctt/HOO/JDT/HOD/AD
3	Official entitlements (e.g. office room allotment)	HOD	DA/Sr.Acctt/HC/HOO/JDT/HOD
4	Entitlement/Purchase of Govt. Vehicles	HOD/Administrative Department	DA/Sr.Acctt/HC/HOO/JDT/HOD/AD
5	Matters relating to Enforcement of MV Act & Rules	HOD/Administrative Department	DA/Sr.Acctt/HC/HOO/JDT/HOD/AD
6	Medical Entitlement.	HOD/Admin Department + Finance Department	DA/Sr.Acctt/HC/HOO/HOD/AD
7	Any kind of Leave/Special Casual Leave	HOD/AD	DA/Sr.Acctt/HC/HOO/HOD/AD
8	All matter pertaining to elections, including State Election Commission	CEO, SEC, Manipur	DA/Sr.Acctt/HC/HOO/JDT/HOD/AD
9	Manipur Information Commission	HOD	DA/Sr.Acctt/HC/HOO/JDT/HOD/AD
10	Matter relating to encashment of all bills	HOD/HOO/AD	DA/Sr.Acctt/HC/HOO/HOD/AD
11	Matters related to Helicopter Service in the State	HOD/AD	DA/Sr.Acctt/HC/HOO/JDT/HOD/AD
12	Matters related to Development of Loktak Inland Water Transport in the State	HOD/AD	DA/Sr.Acctt/HC/HOO/JDT/HOD/AD

13	Matter related to Regional Air connectivity Scheme in the State	HOD/AD	DA/Sr.Acctt/HC/HOO/JDT/HOD/AD
14	Matter related to Railway Project in the State	HOD/AD	DA/Sr.Acctt/HC/HOO/JDT/HOD/AD
15	Annual Administration Report	HOD/AD	DA/Sr.Acctt/HC/HOO/JDT/HOD/AD
16	Matter relating to Road Safety measures	HOD/AD	DA/Sr.Acctt/HC/HOO/JDT/HOD/AD
17	Matter relating to Manipur State Transport (MST)	HOD/AD	DA/Sr.Acctt/HC/HOO/Jt.Director(MST)/HOD/AD